

EQUIPMENT USAGE

PURPOSE

Define correct procedures on equipment usage

DEFINITIONS

POLICY

All equipment which has been procured by the school lunch program or is under supervision of the school lunch program should be left in the serving kitchen and should not be taken out on field trips, to faculty rooms, or to other areas of the school for special functions except by approved kitchen employees. Approved kitchen employees who take equipment out of the kitchen for special functions are required to properly clean, sanitize, and put away the equipment according to the Standard Operating Procedures established by the Kitchen Director. Teachers and parents are not allowed to borrow utensils or equipment from the kitchen.

PROCEDURES